



The Army Medical Specialist Corps Vital Role in OEF/OIF: Occupational Therapy, Physical Therapy, Dietitians and Physician Assistants on the Battlefield

Satellite Broadcast Facilitator Guide

Dates: 10 November 2004 (Live Presentation)

1200-1330 Eastern Standard Time

All sites must be registered to participate. Contact your Distance Learning Facility or local Education Coordinator to register your site. The site registration form may be found @

<http://www.cs.amedd.army.mil/ddl/mmiu111004.htm>

and returned via E-mail to: **learning.resourceCTR@amedd.army.mil**

About This Guide

This guide provides you with all the necessary instructions to facilitate a successful course. Because all the pages in this guide are ready for you to reproduce, we suggest that you use the “single-sided” copy option when printing.

Read the guide thoroughly to become familiar with your responsibilities as the site facilitator. If after reading the guide, you still have unanswered questions please email your questions to:

Mr. Steve Van Gilder
Video Teletraining Administrator
(Technical Assistance)

Ms. Cecilia Gravett
Satellite Coordinator

At the following e-mail address: **learning.resourceCTR@amedd.army.mil**

Role of the Site Facilitator

We greatly appreciate your help in serving as site facilitator for this program. You are very important to the success of this satellite broadcast, and your commitment to making sure the program runs smoothly is critical to the success of this program.

As the site facilitator, you will help ensure a successful educational experience for those who attend this event at your site. You will be the link between the participants and the AMEDD Center and School.

If you regularly perform these types of activities in your facility, much of the information in this manual will be familiar to you. If you are a “**newly recruited**” site facilitator, or have never been involved in a satellite broadcast before, we suggest you review the entire manual for information on how to prepare a site for participation. Keep in mind you will need to undertake a variety of tasks in preparing to host this event, to include:

Duties prior to start of course:

- As soon as possible, advertise the course to all potential students at your location.
- Check with local Education and Training center to confirm they provide a satellite classroom on the date and time of the course. Distance Learning classrooms may also be scheduled to receive the program.

Duties on day of course:

- Facilitators must ensure all participants sign in locally using the enclosed log-in sheet.
- At the conclusion of the program, ensure all participants complete the enclosed course critique sheet .
- **Please Fax or Mail Student Roster and Course Critiques to:**

FAX Number: 210.221.7438

Or Mail to:

**AMEDDC&S
Academy of Health Sciences
ATTN: MCCS-HSD (ATTN: Steve Van Gilder)
3151 Scott Road
Fort Sam Houston, TX 78234-6130**

Scheduling Contacts

For sites receiving this broadcast through a satellite downlink, this program will be presented as a Digital Satellite signal ONLY

Possible site POC's for scheduling:

Receiving program via digital satellite connection:

Government Education & Training Network (GETN): Convergent media at:
1-888-236-0855

VA Knowledge Network: (314) 894-5773

Warrior Training Network: 1-877-820-0305

Receiving program via Distance Learning Classroom and TNET:

<http://www.atsc.army.mil/itsd/vtt/Armyclassroomxxisitelist.asp> . Check at the bottom of this page link for more classroom location links.

Receiving program via Video Teleconferencing (VTC):

If VTC connectivity is available, it will be for a limited number of sites and will only run at 384 Kbps.

Due to limited port availability, USAMITC connection requests will be scheduled on a "First Come, First Serve" basis. VTC sites must schedule connectivity directly with:

MEDCOM/USAMISSA VTC Bridge: (210) 295-3200

Should there be any questions/concerns **prior to the broadcast**, please contact Mr. Steve Van Gilder at (210) 221-8510 or Ms Cecilia Gravett at (210) 221-6147.

Technical Contacts

For sites receiving this broadcast through a satellite downlink, this program will be presented as a Digital Satellite signal ONLY

Broadcast Trouble Lines:

Satellite Education Network (SEN): 1-800-247-8899 or (804) 765-4684

Government Education & Training Network (GETN): Convergent media at:
1-888-236-0855

VA Knowledge Network: (314) 894-5773

Warrior Training Network: 1-877-820-0305

Army Distance Learning Classroom and TNET: Network Control Center at (757) 878-4815

MEDCOM/USAMISSA VTC Bridge: (210) 295-3200

Other bridges may be utilized depending on the size of the call. Technical Contacts will be notified by email instructing them which bridge they have been assigned to along with contact information to coordinate a time to test and/or certify equipment prior to the broadcast.

Should there be any questions/concerns **prior to the broadcast**, please contact Mr. Steve Van Gilder at (210) 221-8510 or Ms Cecilia Gravett at (210) 221-6147.

Log-In Sheet

***“The SP Corps’s Vital Role in OEF/OIF:
OTs, PTs, Dietitians and PAs on the Battlefield”
Satellite Broadcast 10 November 2004***

Facilitator: _____
(Printed Name) (Signature)

Location: _____

Rank/Name (Print legibly or type)	SSN last 4	Date	Provider Category PA, NP, RN, (Specify other)	Facilitator Initials	

Page ___ of ____

Fax to 210.221.7438 OR Mail to

Or Mail to:

**AMEDDC&S
Academy of Health Sciences
ATTN: MCCS-HSD (ATTN: Steve Van Gilder)
3151 Scott Road
Fort Sam Houston, TX 78234-6130**

COURSE CRITIQUE

Title of Educational Activity: _____

Please rate this course (and content) on a scale of 1 (low) to 5 (high) for each item:

	Low	High
1. Provided current information, training and discussion in regarding the U.S. Military and SP Corps role in OEF/OIF.	1	2 3 4 5
2. Information was useful and meets the needs of military health care professionals in a timely manner.	1	2 3 4 5
3. This satellite course was an effective medium for professional development and continuing education.	1	2 3 4 5
4. I would participate in this type of training in the future.	1	2 3 4 5

Comments/suggestions for improvements or possible future topic(s):
